



ADDISON PARK DISTRICT
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
MAY 31, 2011
ANNUAL MEETING
8:00 P.M.

Our Mission: The Addison Park District exists to provide the community recreation opportunities through quality recreation programs, facilities and open space.

AGENDA

Board of Park Commissioners

Donald Jessen, President
Joe Welkomer, Vice President
Michael Capizzano, Secretary
Tom Reed, Treasurer
Tina Towns, Commissioner

Executive Director

Mark McKinnon

1. Call to Order: Roll Call/Establish a Quorum
2. Change in Agenda
3. Pledge of Allegiance – Donald Jessen, President
4. Public Hearing Regarding 2011-12, Budget and Appropriations
5. Public Comment
6. Approval of Minutes – Regular Board Meeting, April 25, 2011
7. Recognition
 - a) Addison Park District Inauguration of Commissioners Michael Capizzano and Ronald E. Maxwell – performed by Judge Robert Gibson.
 - b) Presentation of award to outgoing President Don Jessen – passing of the gavel.
 - c) Recognition of Charles Sims, Golf Operations Manager, for his five years of service with the Addison Park District.
8. Consent Agenda
 - *a) Approval of Accounts Payable for May 31, 2011 in the amount of \$111,378.66.
 - *b) Approval of Payables for Ratification through May 31, 2011 in the amount of \$1,186,877.16.
 - *c) Goals & Objectives for FY11-12 for Board review and approval.

- *d) Tractor Bid – Board is asked to consider approval of the purchase of a 2011 M5140DT Kubota Tractor and two canopies from Burris equipment in the amount of \$23,192.00. A motion to approve is requested.
 - *e) Intergovernmental Agreement with District 88 and the Addison Park District to use the Park District’s wash water containment. A motion to approve is requested.
- *9. Election of Officer
- a) President
 - b) Vice-President
 - c) Treasurer
 - d) Secretary
- *10. Committee Appointments by Board President
- a) Finance & Administration
 - b) Building, Grounds & Facilities
 - c) Recreation
 - d) Community Relations
- *11. Annual Meeting Consent Agenda – A motion to approve is requested.
- 1. Annual Appointments
 - a) Attorney, Patrick K. Bond
 - b) Financial Advisor, Thomas L. Chapman
 - c) Ethics Advisor, Patrick K. Bond
 - d) Auditor, Seldon Fox, LTD
 - e) Benefits Insurance Broker, Business Insurance Underwriters
 - 2. Appointments to committees, other groups, intergovernmental agreements (President to appoint Board Member)
 - a) District 4 (One Board Member) (Staff)
 - b) District 88 (One Board Member) (Staff)
 - c) Village of Addison (One Board Member) (Staff)
 - d) NEDSRA (Staff) (One Board Member or Superintendent of Rec)
 - e) IAPD/NRPA (All Board Members) (Staff)
 - f) Community Organizations (Staff)
 - g) Citizens Advisory Committee (One Board Member) (Staff)
 - h) Addison Park District Foundation (Staff)
 - i) Intergovernmental Agreement Safety Coordinator (Staff)
 - j) Intergovernmental Agreement Information Systems Coordinator (Staff)
 - k) Senior Citizen Commission/Club (Staff)
 - l) Illinois Municipal Retirement Fund (IMRF) (Staff)
 - m) Addison Tax Consortium (Staff)
 - n) Township of Addison (One Board Member) (Staff)
 - o) Army Trail Nature Center Committee (Staff)

3. Resolution 11-R-05 – A resolution for Designating Bank Depositories
4. Resolution 11-R-06 – A resolution for Check Signator(s) and Wire Transfer Authorization
5. Resolution 11-R-07 – A resolution Authorizing Issuance of Individual Procurement cards

*12. Unfinished Business

- *a) Ordinance 11-01 – An ordinance adopting the revised combined annual budget and appropriation of funds for the Addison Park District, DuPage County, Illinois for the fiscal year beginning on the first day of May, 2010 and ending on the thirtieth day of April, 2011 – A motion to approve is requested.
- *b) Ordinance 11-02 – An ordinance adopting the combined budget and appropriation ordinance of the Addison Park District, DuPage County, Illinois for fiscal year beginning on the 1st day of May, 2011 and ending on the 30th day of April, 2012 – A motion to approve is requested.
- *c) Appointment of PDRMA as the Risk Management Agency for the Addison Park District – A video will be presented, a motion to approve is requested.

*13. New Business

- a) Annual Report – A report and presentation by staff for Fiscal year 2010-2011.

14. Committee Reports

- a) Committee of the Whole
Meeting of May 31, 2011
- b) Building, Grounds and Facilities
Meeting of May 31, 2011
- c) Recreation
Meeting of May 31, 2011
- d) Community Development
Meeting of May 31, 2011
- e) Finance & Administration
Meeting of May 31, 2011
Presentation of Interim Financial Report for twelve months ending April 30, 2011, 1st Close

*15. President/Director Report and Commissioner Comments

- a) Director's Report
- b) Commissioners

*16. Written Correspondence or Communications Received

- a) Board & Administrator's Newsletter
- b) NEDSRA's Newsflash
- c) IAPD Online Board Member Education Series
- d) Letter from IAPD
- e) Letter from Adele Lynch

17. Executive Session

- a) Possible Litigation pursuant to 5 ILCS 120/2 (C)(11)
- b) Personnel pursuant to 5 ILCS 120/2 (C)(1)
- c) Land Acquisition pursuant to 5 ILCS 120/2 (C) (5)

18. Adjournment

Upcoming Meetings of the Board of Commissioners:		
Meeting Type	Date	Time
Committee of the Whole	June 13, 2011 (Park Tour)	6:00 p.m.
Committee of the Whole	June 27, 2011 (Centennial)	6:00 p.m.
Regular Board Meeting	June 27, 2011 (Centennial)	8:00 p.m.

*** Indicates report Included in Board Packet to Commissioners and Staff**

In compliance with the Americans with Disabilities Act and other applicable federal and state laws, Addison Park District meetings will be accessible to individuals with disabilities. Persons requiring auxiliary aids and services should contact Mark McKinnon, Executive Director, Addison Park District, 120 East Oak Street, Addison, Illinois 60101, or call (630) 833-0100 ext. 520, or email mmckinnon@addisonparkdistrict.org five (5) days prior to the meeting to inform of their anticipated attendance.