

Addison Park District
August 22, 2011
Committee of the Whole
Minutes

1. CALL TO ORDER

The Committee of the Whole meeting of the Addison Park District was called to order at 6:00 p.m. by President Towns on August 22, 2011 in the Board Room of the Addison Park District, Community Recreation Center, 120 E. Oak Street, DuPage County, Illinois. Those in attendance were Commissioners: Michael Capizzano, Ron Maxwell, Thomas Reed, and President Towns.

**ROLL CALL: PRESENT: Commissioners Capizzano, Maxwell, Reed,
and President Towns**

**ABSENT: Commissioner Welkomer
Commissioner Welkomer arrived at 7:38 p.m.**

Also in attendance were: Patrick Bond, Attorney; Mark McFinnon, Executive Director; Janis Jordan, Superintendent of Finance; Michael Walaszek, Superintendent of Recreation; Noel Rolle, Superintendent of Parks & Planning; Greg Vitale, Club Fitness Manager; Charles Sims, Golf Operations Manager; and Geri Estvanik, Development and Community Relations Manager.

2. PUBLIC COMMENT

None

3. CHANGE IN AGENDA

None

4. APPROVAL OF MINUTES

A. President Towns asked to approve the minutes of the Committee of the Whole Meeting, July 25, 2011. Commissioner Capizzano motioned for the approval, Commissioner Reed seconded the motion. There were no objections, motion carried.

5. COMMITTEE OF THE WHOLE – President Towns

A. Board Development was presented by the Executive Director. The subject was "Referendums" which was a timely subject due to a future referendum for the Aquatic Center. Support must come from an educated public, from people who know the issues. To succeed we need a well planned public relations program, a multitude of volunteers and to demonstrate the need for a new Aquatic Center for the community.

- B. New Board Policies were presented for approval, which included:
3.22.A, 3.37.A, 5.3, 1.3
- C. Revised Personnel Policies were presented for approval, which included:
1.1, 1.2, 1.6, 3.5, 3.6, 3.12, 3.13, 5.1, 5.5, 5.6, 6.24

6. FINANCE & ADMINISTRATION – Treasurer Thomas Reed

- A. Accounts Payable for approval through August 22, 2011 in the amount of \$104,627.87.
- B. Payables for Ratification for approval through August 22, 2011 in the amount of \$426,803.14.
- C. Financial report commentary was presented by the Superintendent of Finance for the third month ending July 31, 2011.
- D. Purchase card program was reviewed and explained by the Superintendent of Finance to the Board of Commissioners. It is a no cost program with multiple benefits.
- E. Capital Projects update was given by the Superintendent of Finance outlining current and new projects.

7. BUILDING, GROUNDS AND FACILITIES – Vice President Michael Capizzano

- A. Club Fitness report will be given at the Regular Board Meeting. Greg Vitale, Manager of Club Fitness, notified the Board of Commissioners that Friday is a very important day because the new equipment will be delivered and the new drain covers will be installed.
- B. Links & Tees report will be given at the Regular Board Meeting. Charles Sims, Golf Facility Manager, reported to the Board of Commissioners that a tree by the putting greens needs to be removed. The work will be completed in the fall. Plus, the netting at the driving range needs repair; we are waiting for a date from the netting company.
- C. Parks & Planning report was given by Superintendent of Parks & Planning. The Parks staff are mowing and trimming. The summer help is gone for the season.

8. RECREATION – Commissioner Ron Maxwell

- A. Recreation Report was given by the Superintendent of Recreation regarding the closing of the Centennial gym until September 6th to refinish the floor. A report will be given at the Regular Board Meeting.
- B. Calendar of Events will be read by Commissioner Maxwell at the Regular Board meeting.

9. COMMUNITY RELATIONS – Secretary Joseph Welkomer

- A. Foundation report will be given by Geri Estvanik, Manager of Community and Development, at the Regular Board Meeting.
- B. Development - Phase II of our website development and video with concentration on the internal pages. The school newsletter will be delivered to the schools next week. The fall brochure was delivered to the residents.

- C. The Illinois Youth Recreation Corps Grant from the State of Illinois resulted in 23 new hires for July and August. Final results will be given at next month's board meeting. A more in-depth report will be given at the Regular Board Meeting.

10. COMMISSIONER COMMENTS

Commissioner Towns asked if the commissioners have access to the Outlook email, everyone responded yes. The email will forward to the personal email, but if you respond, you must use your park district email address because of FOIA.

Commissioner Reed would like to have a legal opinion for a conflict of interest for Tina Towns, Ron Maxwell, and Michael Capizzano in regards to the Rec Club. President Towns took a consensus vote to continue with a written legal opinion for a conflict of interest with the Memorandum of Understanding and the above commissioners. Commissioners Capizzano, Maxwell, Reed, and Welkomer agreed to continue with the legal opinion. Pat Bond, the park district attorney, will prepare the legal opinion for the September 12th at 8:00 p.m.

Also, Tom Chapman will be present at the Committee of the Whole on September 12, 2011 meeting to discuss the Bond Sale.

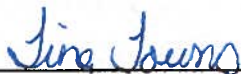
11. EXECUTIVE SESSION

None

12. ADJOURNMENT

President Towns adjourned the Committee of the Whole meeting at 7:55 p.m.

Respectfully Submitted By
Jo Ellen Gisler
Recording Secretary



Tina M. Towns, President

Approved this 26th day of September, 2011



Joseph A. Welkomer, Secretary