

- d) Software Purchase of TimePro Software Payroll/Time Clock system and equipment in the amount of \$33,742.00.
- e) Approval of Accounts Payable for November 21, 2011 in the amount of \$84,023.33.
- f) Approval of Payables for Ratification through November 21, 2011 in the amount of \$336,283.29.
- g) Approval of Minutes from the Regular Board Meeting on October 24, 2011.

ON MOTION BY COMMISSIONER CAPIZZANO, SECONDED BY COMMISSIONER REED TO APPROVE ITEMS IN THE CONSENT AGENDA.

ROLL CALL **AYES:** **Commissioners Capizzano, Maxwell, Reed, Welkomer and President Towns**
NAYES: **None**

MOTION CARRIED.

7. UNFINISHED BUSINESS

- a) Board Policy 6.6 – Revision of Facility Use for Affiliate Athletic Organizations was removed from the agenda and rescheduled for the next Regular Board Meeting on December 19, 2011.

8. NEW BUSINESS

- a) Fiscal Year 2010-2011 Draft of the Annual Audit was reviewed.

ON MOTION BY COMMISSIONER CAPIZZANO, SECONDED BY COMMISSIONER REED TO APPROVE THE FISCAL YEAR 2010-2011 DRAFT OF THE ANNUAL AUDIT.

ROLL CALL **AYES:** **Commissioners Capizzano, Maxell, Reed, Welkomer and President Towns**
NAYES: **None**

MOTION CARRIED.

9. COMMITTEE REPORTS

- a) Committee of the Whole
President Towns discussed the pool survey preliminary results from Public Research Group. It was followed by an Aquatic workshop from PHN Architects. This discussion will continue next month at the next Committee of the Whole meeting on December 19, 2011. Goals and Objectives were discussed and reviewed by the Executive Director.
- b) Finance and Administration
Commissioner Reed stated that the committee met earlier this evening to discuss the final draft of the annual audit by Selden Fox, the automated payroll software, payables and the payables through ratification amounts. The Superintendent of Finance gave a commentary financial report through October 31, 2011.
- c) Community Development and Marketing
Commissioner Welkomer introduced Geri Estvanik, Manager of Community Development and Marketing, discussed the results of the Mayor's Ball and thanked

everyone for their support. Thank you to the residents who came to the Public Forum regarding a new Family Aquatic Center in the community. The Brochures were delivered, if you did not receive one, please call the park district. We would like everyone to go on the website and sign up for important emails from the Addison Park District.

d) Building, Grounds, and Facilities

Commissioner Capizzano introduced Greg Vitale, Manager of Club Fitness, to announce that Club Fitness recently hosted an open house with vendors, it was well attended. We are busy at Club Fitness with swim lessons and our new Health and fitness classes. Our Fitness Camps for kids will allow the parents to work out for free. Boot Camp for kids is beginning in January. We also are introducing "Get Fit Series" to our members; it is a comprehensive training program.

Commissioner Capizzano welcomed our Executive Director, Mark McKinnon, to step in for Charles Sims, Golf Operations Manager. Our outdoor activities are officially closed for the winter. The Dome is expected to open by December 1st. Disturbia was in the Dome for the month of October and now the Dome has been completely cleaned and updated to begin our new season.

Noel Rolle, Superintendent of Parks & Planning, informed us that the construction demolition work at Dome is in progress and expects the completion within the next month.

e) Recreation

Michael Walaszek, Superintendent of Recreation, announced the high school basketball season will begin this week, support our teams. We will offer many basketball programs, including Small Shots, third and fourth grade leagues, and girls' basketball leagues. Winter Camp program will be offered for kids from three years old to fifth grade. They will run December 26 through January 6th. Commissioner Maxwell read the events for December.

10. **LIAISONS WITH COMMUNITY ORGANIZATIONS**

- a) IMRF, Illinois Municipal Retirement Fund was given by Janis Jordan, Superintendent of Finance. We recently participated in a webinar to introduce changes for new hire staff in 2012. IMRF is a very strong pension plan and does not have financial issues similar to other state pension programs.
- b) Addison Tax Consortium was given by Commissioner Tom Reed that the next meeting will take place on December 8, 2011 at the Village of Addison.
- c) Township of Addison was given by Commissioner Michael Capizzano. If you are in need financially to help with your utility bills; you can apply for an Energy Assistant Program at the Township. The Township also provides food distribution. Please contact them at 630-530-8161.
- d) Army Trail Nature Center was given by Mark McKinnon, Executive Director. The Army Trail Nature Center is a committee of three districts. District 88, District 4 and the Addison Park District. We have a new teams course, the parking lot has been resealed, a pier was installed a couple of years ago, and new bike racks were installed. It is a user friendly area.

11. PRESIDENT/DIRECTOR REPORT AND COMMISSIONER COMMENTS

Tina Towns

President Towns wished everyone a happy and safe holiday season, remember our buildings are open during the holidays, come and check out our programs.

Tom Reed

Merry Christmas to all and have a safe New Year

Michael Capizzano

Congratulations to Tom Reed for his ten years of service to the park district. Happy Thanksgiving to all.

Joe Welkomer

Happy Holidays to all. Park vandalism has started up again, the last few months we have had graffiti in our parks. Please help us and watch the parks and if you see anything give us a call at the park district.

Ron Maxwell

Enjoy your family over the holidays, Happy Holiday and New Year.

Mark McKinnon

- o The district has been accredited by our risk management provider, PDRMA, congratulations to staff and our safety committee.
- o District received notice from FEMA that we are to receive approximately \$8,000 to cover the cost of the February 2nd snowstorm.
- o Green Committee is a part of the SCARCE program and recycling holiday lights.
- o Check out our early bird rates and discounts.

12. WRITTEN CORRESPONDENCE OR COMMUNICATIONS RECEIVED

- a) NEDSRA's Newsflash

13. EXECUTIVE SESSION

None

14. ADJOURNMENT

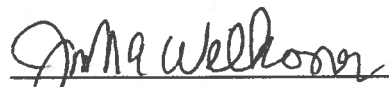
ON MOTION TO ADJOURN THE MEETING TO EXECUTIVE SESSION BY COMMISSIONER CAPIZZANO, SECONDED BY COMMISSIONER REED, MEETING ADJOURNED AT 9:20 P.M. NO OBJECTIONS. MOTION CARRIED.

Respectfully Submitted By,
Jo Ellen Gisler
Recording Secretary



Tina Towns, Board President

Approved this 19th day of December, 2011



Joseph Welkomer, Secretary