

Addison Park District
Committee of the Whole
January 24, 2011
Minutes

1. CALL TO ORDER

The Committee of the Whole meeting of the Addison Park District was called to order at 6:07 p.m. by President Jessen on January 24, 2011 in the Board Room of the Addison Park District Community Recreation Center, 120 East Oak Street, Addison, DuPage County, Illinois. Those in attendance were Commissioners Thomas Reed, Tina Towns, Joseph Welkomer, and President Donald Jessen.

**ROLL CALL: PRESENT: Commissioners Reed, Towns,
Welkomer and President Jessen
ABSENT: Commissioner Capizzano**

Also in attendance were Pat Bond, Attorney; Mark McKinnon, Executive Director; Janis Jordan, Superintendent of Finance; Michael Walaszek, Superintendent of Recreation; Noel Rolle, Superintendent of Parks & Planning; Greg Vitale, Club Fitness Manager; Geri Estvanik, Development and Community Relations Manager; and Deb Pfaff, Marketing and Communications Coordinator.

2. CHANGE IN AGENDA

None

3. APPROVAL OF MINUTES

- A. President Jessen moved to approve the minutes of the Committee of the Whole meeting of December 13, 2010 and December 20, 2010. Commissioner Welkomer motioned for the approval, Commissioner Reed seconded the motion. Motion Carried.

4. COMMITTEE OF THE WHOLE

- A. Quarterly Board Development on park district diversity training was presented by Commissioner Towns.
- B. Mission, vision, core values, and goal review was presented for final review by the Board of Commissioners. Approval will take place at the Regular Board meeting.
- C. The Strategic Plan for FY2011-16 was presented for final approval at the Regular Board meeting.
- D. Open Meeting Act was discussed regarding two updated regulations. The first update is regarding a public body shall approve the minutes of its open meeting within 30 days after the meeting or at the public body's second subsequent regular meeting, whichever is later. The second update is regarding any person shall be permitted an opportunity to address public officials under the rules established and recorded by the public body.
- E. Superintendent of Finance presented the Capital Projects through April 30, 2011 for the Board to review.

- F. Superintendent of Finance presented Equitable Deferred Compensation Plan to the Board for approval which will allow employees to rollover from qualified plans from other sources or other employers and not just through payroll deductions. Approval will take place at the Regular Board meeting.
- G. Policy changes were presented by the Superintendent of Finance for Board Policy 6.10 to permit use of alcohol service and to approve the revision to Park Rules and Regulations, Chapter 13 to prohibit use of smoking within parks and facilities. Approval will take place at the Regular Board meeting.

5. BUILDING, GROUNDS, AND FACILITIES – Secretary Michael Capizzano

- A. Club Fitness report will be presented at the Regular Board meeting.
- B. Links & Tees report will be presented at the Regular Board meeting.
- C. Parks & Planning report will be presented at the Regular Board meeting.
 - a. Byron Park playground replacement was discussed and recommended that the Board approve a bid design by NuToys Leisure Products for the budgeted amount of \$50,000 at the Regular Board meeting.
 - b. The tennis courts were discussed for need of repair, resurfacing and repainting. It was recommended to the Board to consider a motion to approve a bid from U.S.Tennis Court Construction Company in the amount of \$53,200 for repair, resurfacing and repainting of fourteen tennis courts and a contingency of \$6,200 for replacement of four tennis posts and an addition of two volleyball courts at the Regular Board meeting.

6. RECREATION – Commissioner Tina Towns

- A. Recreation report will be given at the Regular Board meeting.
- B. Calendar of Events for February will be read at the Regular Board meeting.
- C. Superintendent of Recreation presented the 2010 Fall Program report which included statistical information on all of the recreation department fall programs.

7. COMMUNITY RELATIONS – Vice President Joseph Welkomer

- A. Foundation Report will be given at the Regular Board meeting.
- B. Community and Development report will be given at the Regular Board meeting.
- C. Marketing report will be given at the Regular Board meeting.

8. FINANCE AND ADMINISTRATION – Treasurer Thomas Reed

- A. Accounts Payable for approval through January 24, 2011 in the amount of \$292,819.32.
- B. Payables for Ratification for approval through January 24, 2011 in the amount of \$1,265,633.91.
- C. Financial report presented by the Superintendent of Finance for eight months ending December 31, 2010.

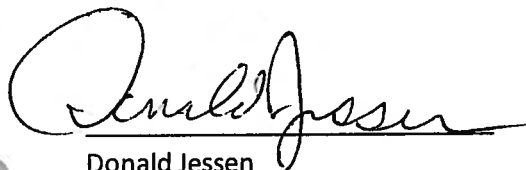
9. MISCELLANEOUS

- a) The Executive Director suggested to the Board to go "paperless" for the board meetings. Board members said they are willing to take a look at the paperless procedure. The IT Manager has set up programs at several park districts, the Board would like to pursue the paperless meetings.
- b) The Executive Director suggested to the Board members to bring their schedules with them to the IAPD/IPRA Conference on January 27th through January 29th.

10. ADJOURNMENT

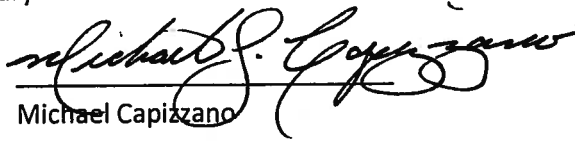
President Jessen motioned to adjourn from the Committee of the Whole meeting to Executive Session, motioned by Commissioner Welkomer, seconded by Commissioner Reed. Meeting adjourned at 8:05 p.m.

Respectfully Submitted By,
Jo Ellen Gisler
Recording Secretary



Donald Jessen
President

Approved this 28th day of February, 2011



Michael Capizzano
Secretary