



REGISTRATION FORM:

Head of Household: _____ **Date:** ____/____/____
(Please Print) First Last

Street Address: _____ **City:** _____ **Zip:** _____

Phone:(home) ____ - ____ - ____ **(work)** ____ - ____ - ____ **(cell)** ____ - ____ - ____

Would you like to receive occasional email news, special offers and program information about Park District programs and events via email? **YES** **NO** **Email:** _____

RESIDENT REGISTRATION:

First Time Registration - Resident Verification:

If this is your first time registering for activities with the Addison Park District, you are required to bring the following information to confirm your residency in Addison. Please provide a current photo ID (driver's license, state ID or school ID) AND one of the following items: gas, water or electric bill (not more than 60 days old), current property tax bill, or vehicle registration card. For each new child ages 3 months and older in new resident ID households, we require one of the following: current photo ID, birth certificate, passport or proof of guardianship. After you have registered, you may sign up for additional activities online at www.addisonparkdistrict.org.

First & Last Name	Birthdate	Grade/ Age	Activity Name	Activity Code	Day/Time/ Date	Gender	Uniform Size	Fee
						<input type="radio"/> Male <input type="radio"/> Female		
						<input type="radio"/> Male <input type="radio"/> Female		
						<input type="radio"/> Male <input type="radio"/> Female		
						<input type="radio"/> Male <input type="radio"/> Female		
						<input type="radio"/> Male <input type="radio"/> Female		
Would you like to make a donation to the scholarship fund of the Parks & Recreation Foundation of the Addison Park District? <input type="checkbox"/> YES <input type="checkbox"/> NO - If yes, please select which amount: _____ \$1 _____ \$5 _____ \$10 _____ Other (\$ _____)								TOTAL \$

Persons with Disabilities: The Addison Park District makes reasonable accommodations in recreation programs to enable persons with disabilities to participate. Please list below any adaptive equipment, personnel or other accommodations you need to participate in a program for which you have registered.

LEISURE PROGRAM WAIVER & EMERGENCY CONSENT FORM:

IMPORTANT INFORMATION: The Addison Park District is committed to conducting its recreation programs and activities in a safe manner and holds the safety of participants in high regard. The Addison Park District continually strives to reduce such risks and insists that all participants follow safety rules and instructions that are designed to protect the participants' safety. However, participants and parents/guardians of minors registering for the below listed programs/activities must recognize that there is an inherent risk of injury when choosing to participate in recreational activities/programs.

You are solely responsible for determining if you or your minor child/ward are physically fit and/or skilled for the activities contemplated by this agreement. It is always advisable, especially if the participant is pregnant, disabled in any way or recently suffered an illness, injury or impairment, to consult a physician before undertaking any physical activity.

WARNING OF RISK: Recreational activities are intended to challenge and engage the physical, mental and emotional resources of each participant. Despite careful and proper preparation, instruction, medical advice, conditioning and equipment, there is still a risk of serious injury when participating in any recreational activity. Understandably, not all hazards and dangers can be foreseen. Depending on the particular activity, participants must understand that certain risks, dangers and injuries due to inclement weather, slip and falls, poor skill level or conditioning, carelessness, horseplay, unsportsmanlike conduct, premises defects, inadequate or defective equipment, inadequate supervision, instruction or officiating, and all other circumstances inherent to indoor and outdoor recreational activities exist. In this regard, it must be recognized that it is impossible for the Addison Park District to guarantee absolute safety.

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK: Please read this form carefully and be aware that in signing up and participating in the programs listed below, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your minor child/ward might sustain as a result of participating in any and all activities connected with and associated with these programs (including transportation services and vehicle operations, when provided).

PHOTO/VIDEO WAIVER: I hereby authorize and give my consent to Addison Park District to photograph/video me or my child, and without limitation, to use such photographs/videos in the District's marketing materials to promote programs, services, facilities and events.

I recognize and acknowledge that there are certain risks of physical injury to participants in these programs, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that my minor child/ward or I may sustain as a result of said participation. I further agree to waive and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) as a result of participating in these programs against the (District/SRA), including its officials, agents, volunteers and employees.

I have read and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims. If registering on-line or via fax, my on-line or facsimile signature shall substitute for and have the same legal effect as an original form signature.

Signature: _____ **Date:** ____/____/____
Signature of Participant, or Parent/Guardian of Minor

Emergency Contact Name: _____ **Relationship:** _____ **Phone:** ____ - ____ - ____

REGISTRATION INFORMATION:

Registration Rules

- Registration for Keypers, Kinderkeypers, preschool, fitness memberships, golf memberships, soccer, adult and youth leagues, open gym and tot open gym is only accepted In Person.
- Proof of residency within the Addison Park District is required to qualify for the resident rate. Accepted forms of ID are listed on the registration form.
- Registration is filled on a first-come, first-served basis, due to limited enrollment. Waiting lists will be formed when a class fills. Non-residents may register for programs at any time. The non-resident rate is listed as "NR" with each program description. (NOTE: "NM" is the non-member fee for classes at Club Fitness.)
- Any checks returned for insufficient funds are subject to a \$25 fee charged by the Addison Park District.
- Registration will not be accepted by program instructors.

Ways to Register

ONLINE

Register online any time at www.addisonparks.org.

You must register 72 hours in advance of the program start date to assure a response to your registration request. It is easy and convenient, however there are a few programs that require a signature and validation of appropriate documents. Online registration does not guarantee placement in a program. Online registration for the following programs is not available: all memberships; Kids Korner; Day Camps; Preschool; Keypers/Kinderkeypers; Soccer; open gym and tot open gym.

PHONE

Call 630-833-0100 or 630-889-2150. Please have your brochure codes and Visa or MasterCard ready.

FAX

Send completed forms to: 630-833-6025 or 630-889-1991. Visa or MasterCard are the only accepted forms of payment.

MAIL

Registration forms can be mailed to:

Community Recreation Center
Attn: Program Registration
120 E. Oak Street - Addison, IL 60101
Centennial Recreation Center
Attn: Program Registration
1776 W. Centennial Place - Addison, IL 60101

Please make your check or money order payable to the Addison Park District. Your canceled check serves as your receipt and you will be notified only if there is a conflict.

DROP OFF and IN PERSON

To register in person or drop off forms, visit:

Community Recreation Center
120 E. Oak Street - Addison, IL 60101
Centennial Recreation Center/Club Fitness
1776 W. Centennial Place - Addison, IL 60101

NOTE: In-person registration is the only way to register for the following programs: all memberships; Kids Korner; Day Camps; Preschool; Keypers/Kinderkeypers; Soccer; open gym and tot open gym.

Program Refund Policy

SATISFACTION GUARANTEE REFUND POLICY:

The Addison Park District strives to provide patrons with high quality recreation programs and activities. To encourage participation, in Park District programs, the Park District has a refund policy precipitated on guaranteed satisfaction; should you choose to withdraw from a program the following options apply:

1. We invite you to repeat the program at no charge, or
2. Allow for a pro-rated credit to be applied towards another Park District program, or
3. Issue a pro-rated refund, less a \$5.00 administrative fee, (per person, per program) back to the original form of payment

Refunds requested as a result of moving, injury/illness or schedule change will be pro-rated according to the date the refund is requested (\$5.00 administrative fee applies)

Refunds will be issued within 10 business days, upon receipt of the REFUND-WITHDRAWAL REQUEST. Credits issued back to a credit card may require a full billing cycle to appear.

Daily Fees: No refunds will be issued for any daily fees for the Addison Park District Family Aquatic Center, Open Gym, Club Fitness, Junior High Dances, or Links & Tees.

Contract Programs: A contract program is one which the Park District is obligated to pay a fee, whether the participant attends or not. Contracted programs include: Gymnastics, Kids Karate Club, Family Pet 1 & 2 and Ballroom Dancing. No refund will be given for any contract program unless a replacement is found. If a replacement is found, a full check refund minus \$5 for administrative costs, or a letter for 100% credit of program fees will be issued.

Contract Trips:

- If the Park District has not incurred any costs of a trip, the participant will receive a full check refund minus \$5 for administrative costs.
- If a replacement is found, the participant will be granted a full check refund minus \$5 or a 100% letter of credit.

Organized Leagues: No refunds will be granted to teams in organized leagues such as adult softball, basketball, etc.

Cancelled Programs: The Park District reserves the right to cancel or postpone any program due to insufficient enrollment. If a program is cancelled, a full refund will be granted.

Prorating Fees: The Park District does not prorate any fees. Once a program begins, enrollment remains open at the advertised rate as space allows and with instructor permission.